



ESASTAP FP7 Legal and Financial Training Workshops

10th October 2011 at the University of Cape Town, Cape Town
 13th October 2011 at the Wits Professional Development Hub, Johannesburg

PROGRAMME

08h30 – 09h00	REGISTRATION	
09h00 – 09h05	Welcome	C Pinto
09h05 – 09h30	FP7 Overview	
	What is FP7?	P Petersen
	Project life cycle	P Petersen
09h30 – 10h00	Roles and communication with EC	
	The Project Coordinator and the Scientific Coordinator	P Petersen
	Overview of the participant portal, beneficiary validation, and reporting tools	P Petersen
10h00 – 10h15	Q&As	
10h15 – 10h45	Costs	
	Eligible costs	P Petersen
	Ineligible costs	P Petersen
10h45 – 11h00	TEA / COFFEE BREAK	
11h00 – 12h15	Costs continued	
	Personnel costs	M Schijn
	Durable equipment	P Petersen
	Sub-contractors	M Schijn
	Direct and indirect costs	M Schijn
	Flat rates	M Schijn
	The IPR Act and Full Costing	C Pinto
12h15 – 12h45	Q&As	
12h45 – 13h30	LUNCH	
13h30 – 14h15	Payments & audits	
	Pre-financing, the guarantee fund, final payment and possible deductions	M Schijn
	Receipts	P Petersen
	Guidance to financial reporting	M Schijn
14h15 – 15h00	Special cases	
	Third Parties and third parties	M Schijn
	IPR overview	M Schijn
	The “IPR Act”	C Pinto
15h00 – 15h15	Q&As	
15h15 – 15h30	TEA / COFFEE BREAK	
15h30 – 16h00	Horizon 2020	M Schijn
16h00 – 16h05	CLOSING	C Pinto